



FAQs: What are my registration options during a leave of absence?

At some point in your career as a dietitian, you may need to take a leave of absence from work for reasons such as maternity leave, illness, or further education. Many general registrants ask about the best registration options during their leave. This FAQ outlines your choices and explains each option to help you determine what works best for your situation. Please note, this information is for general registrants only and does not apply to dietitian candidates, dietetic interns, or special registrants.

Does taking a leave of absence from my employment impact my registration with CDPEI?

No, taking a leave of absence from your paid employment does not impact the registration with the College as long as you (1) keep CDPEI updated on your employment status, and (2) maintain your currency requirements (500 hours of employment over 3 years).

Can I pause my registration or pay reduced fees while on leave?

No, CDPEI doesn't offer the option to pause registration or pay reduced fees. Your options are:

1. Maintain your registration.
2. Resign from CDPEI and apply for reinstatement within three years.

Option 1: Maintain registration while on leave.

- Submit renewal forms, fees, and continuing education (CE) records annually.
- Stay on the public CDPEI register and continue receiving College updates.
- Retain the right to use titles like "RD," "Dietitian," or "Nutritionist" and work in dietetic roles.

Option 2: Resign and apply for reinstatement within 3 years

- You cannot practice or volunteer as a dietitian/nutritionist or refer to yourself as a "RD," "Dietitian," or "Nutritionist".
- No annual fees or CE submissions required during resignation.
- Removed from the public register and will not receive College communications.

What do I need to do to reinstate with CDPEI?

- Must apply within 3 years of resignation

- Meet all registration requirements including currency requirements:
 - 500 practice hours in the past 3 years
 - 30 CE hours in the past 3 years
 - Pay a \$300 application assessment fee
 - Pay the annual registration fee (see fee schedule)

If I stay registered with CDPEI, do I need to continue CE while on leave?

Short answer, yes. Long answer, it depends on the length of your leave and how you plan your CE hours. CE requirements are 30 CE hours over 3 years, two or more categories annually, and one equity, diversity, and inclusion (EDI) activity annually. Some members choose to complete 10 CE hours annually, but you can complete more or less each year as long as you meet 30 hours over 3 years. Technically you could complete 30 CE credit hours in the year prior to leave, take a year off, and renew registration with only two CE activities on your CE record (one EDI activity and an activity out of any other category) and still have sufficient credits to meet requirements.

What do I need to do if I plan to resign during my leave?

To resign, send an email or letter to CDPEI stating:

- Your intention to resign.
- The effective date of resignation - you may remain a full registrant until the registration expiry date (March 31).
- The reason for resigning.

Please remember there are no refunds for registration fees.

This FAQ is based on current reinstatement policies. These policies are subject to change as needed to maintain professional standards.